

## MMRB Document Checklist

Name:

Rank:

SSN:

- ☐ Commander's Duty Performance Statement
- ☐ Soldier's Acknowledgement of Notification and Counseling with waiver election
- ☐ PQR (G-1 Medical will obtain).
- ☐ Excerpt from DA PAM 611-21 Military Occupational Classification and Structure pertaining, by grade, to Soldier's primary MOS/AOC and the specific physical requirements.
- ☐ Unit commander's recommendation of three to five MOSs/AOCs the Soldier is qualified for or can be retrained for IAW DA Pam 611-21 in the event the board recommends reclassification-May be included with Commander's letter.
- ☐ Copy of most recent APFT scorecard <OR> statement explaining why Soldier has not taken an APFT in the 12 months preceding packet submission.
- ☐ Copy of most recent Weapons scorecard <OR> statement explaining why Soldier has not qualified in the 12 months preceding packet submission.
  - ☐ DA Form 3349 (Physical Profile)
  - ☐ Current Physician's medical evaluation
  - ☐ Health record—not dental (if not already at G-1 Medical)
- ☐ SPRINT Hearing Test-H3 & H4 only
- ☐ Most Recent RPAM-Points Statement

NOTE: Physician's medical evaluation must be within last six (6) months.

Revised: 20 Apr 05